

# International Agent Manual

2025

**nmit**  
New Zealand





# Contents

<b>About NMIT</b>	<b>3–5</b>	<b>Working in New Zealand</b>	<b>12</b>
Programmes of study		• Paying tax in NZ	
Specialist programmes		<b>Student accommodation options</b>	<b>13</b>
Promotional Material		• Homestays	
<b>The Pastoral Code</b>	<b>6</b>	• Nikau apartments	
For the Pastoral Care of International Students		• Commercial rental	
– with Other Information Key to International Students		<b>Travel to campuses</b>	<b>14</b>
<b>Eligibility for NZ health services</b>	<b>8</b>	<b>Location</b>	<b>15</b>
• Insurance		<b>Studying at NMIT information</b>	<b>16</b>
– Accident		<b>Support Services</b>	<b>17</b>
– Medical and travel		<b>About New Zealand</b>	<b>18–19</b>
• Is your student pregnant?		• Nelson	
<b>The application and enrolment process</b>	<b>9</b>	• Marlborough	
• Applications		<b>Student testimonials</b>	<b>20–21</b>
• NMIT assessment		<b>Invoicing</b>	<b>22</b>
• Accepting the offer		<b>Useful website addresses and NMIT contacts</b>	<b>23</b>
• Student travel arrangements			
• Where/how to submit applications			

# Kia ora Welcome

Tēnā koutou katoa, nau mai haere mai ki Te Whare Wānanga o Te Tauhihi o Te Waka o Maui.

Greetings and the warmest of welcomes to Nelson Marlborough Institute of Technology (NMIT).

Embarking on a journey of learning is a special time, and we welcome you to explore what we offer at NMIT.

NMIT is the largest provider of tertiary education in the beautiful top of the South Island of New Zealand, with a diverse range of programmes to choose from, across our campuses in Nelson, Tasman and Marlborough.

We have a special and significant relationship with the eight Iwi Māori (tribes) that the tangata whenua (Indigenous peoples) of our region belong to. Adding to this, one in five people in the region was born internationally and we welcome staff and students from a diverse range of cultures and backgrounds. These relationships contribute to the unique fabric of our campus life.

Our experienced tutors provide high quality, hands-on education in a warm, welcoming environment to our learners, and flexible learning options mean there's something to suit every lifestyle, from full or part-time study, to online and block courses.

We're proud of our work-ready graduates, who are valued by employers and industries across New Zealand and the world.

We look forward to partnering with you in recruiting international students to NMIT.

**Olivia Hall**  
Tumu Whenua | Executive Director



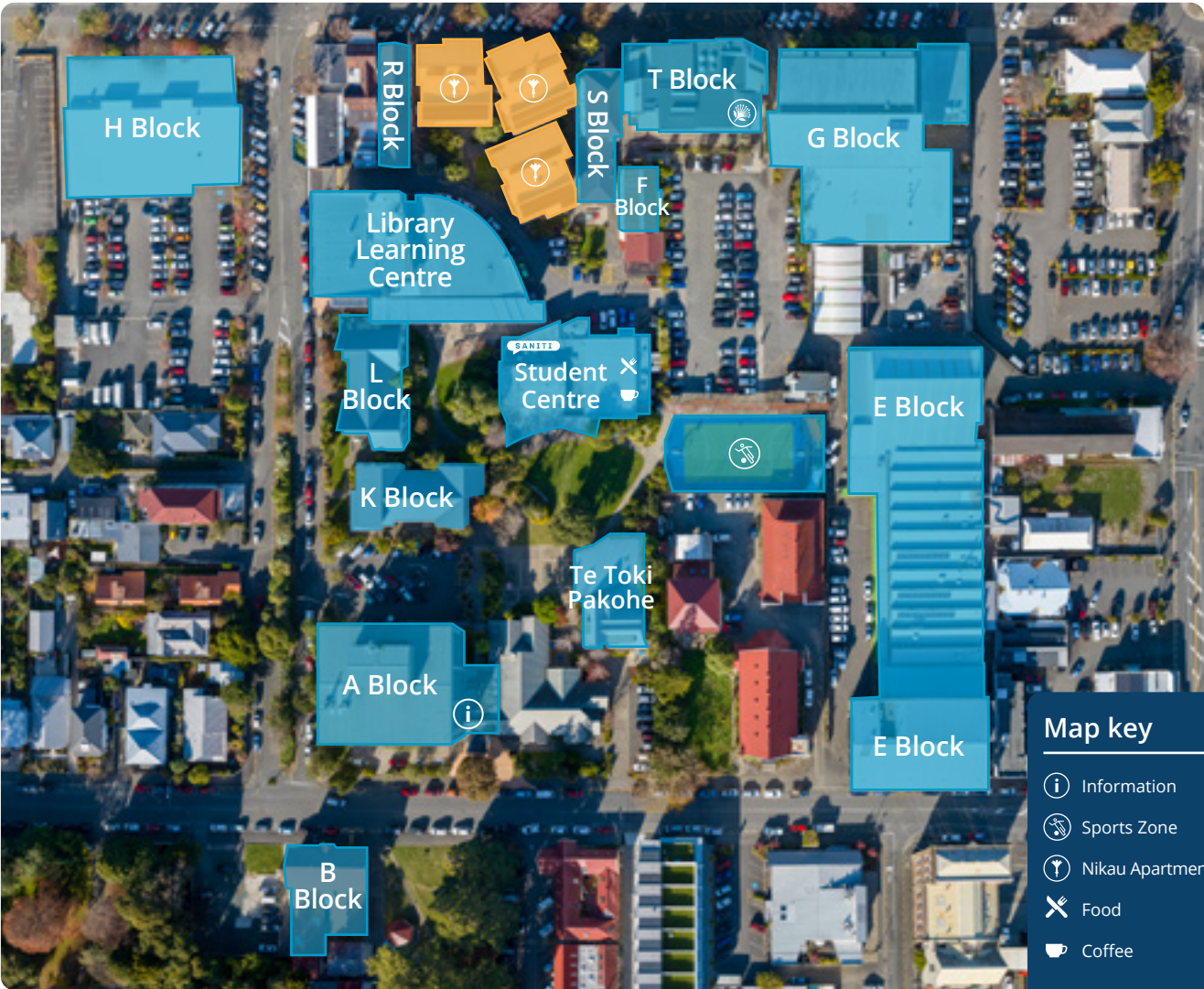
# About NMIT

NMIT works hard to prepare work and world-ready graduates. Our point of difference is that our programmes are designed with industry involvement to provide a very practical, real world learning experience. With three main campuses, students have the choice between a city experience or a smaller region in which to base themselves.

- Government owned and New Zealand Qualifications Authority (NZQA) category one rated.
- Three main campuses – in Nelson and Blenheim (Marlborough and Woodbourne).
- Programmes deliver real life, hands-on experience and valuable industry contacts for students through work placements or internships on many of NMIT's programmes.
- Modern teaching facilities, with over NZ\$43 million invested in recent years on infrastructure in Nelson.
- Students come from all over the world, providing an excellent cultural exchange in the New Zealand environment.
- Experienced, industry savvy teaching and support staff, and a high level of student-tutor interaction.



## Nelson Campus







## Programmes of study

NMIT offers programmes at all levels from certificate and diploma to graduate-diploma, bachelor's degree, postgraduate diploma and masters.

Programmes are designed with industry to create work-ready graduates who meet local and international job market needs.

- Viticulture and Winemaking
- Aquaculture
- Arts and Media
- Digital Design and Photography
- Business, including Accounting, Management and Marketing
- Information Technology
- Aircraft Engineering
- Adventure Tourism

- Marine Engineering
- Civil Engineering
- Maritime Studies
- English Language
- Nursing
- Fitness
- Social Sciences
- Animation

Further information can be found on NMIT's website: [nmit.ac.nz](http://nmit.ac.nz)

Please ensure you select the international option.

## Specialist programmes

The Nelson and Marlborough campuses are able to offer unique student opportunities because our region is the centre of four key and growing New Zealand and international industries – aquaculture, viticulture/winemaking, maritime, and aviation engineering.

The Nelson/Marlborough region is the nation's biggest producer of wine and farmed seafood, is home to the largest fishing fleet in Australasia and is one of New Zealand's most popular tourist destinations.

This makes NMIT uniquely positioned to offer students hands-on experience in these industries through the development of four specialist flagship learning programmes:

- Aquaculture
- Aviation
- Viticulture and Winemaking
- Nautical Science and Marine Engineering
- Adventure Tourism

### Promotional material

Further details about NMIT's programmes and other information can be downloaded from NMIT's website.

To request print material such as prospectuses, please contact NMIT's International marketing team [internationaldevelopment@nmit.ac.nz](mailto:internationaldevelopment@nmit.ac.nz).





## The Pastoral Code

NMIT complies with the Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021, which is issued by the Ministry of Education and administered by the New Zealand Qualification Authority.

NMIT agents must know and comply with the Pastoral Code.

### What is the Pastoral Code?

The Pastoral Code specifies the role of educational providers, their accommodation providers and agents to ensure that they have organized and formal provision of practices to support the wellbeing and safety of tertiary and international students.

The Pastoral Code applies to support for students' wellbeing and safety and provision of information only, and not to academic standards.

The purpose of the Pastoral Code is to support the New Zealand Government's objectives for tertiary and international education by:

- requiring education providers to take all reasonable steps to ensure tertiary and international students are safe 24/7; and
- ensuring, so far as is possible, that international students have in New Zealand a positive experience that supports their educational achievement.

The Pastoral Code can be downloaded from the NZQA Website.

### Disputes

Educational Providers welcome student feedback. Students can also make complaints to address any Pastoral Code, contractual, and financial disputes. For further information see [www2.nzqa.govt.nz/tertiary/the-code/the-code-for-learners/learner-complaints/](http://www2.nzqa.govt.nz/tertiary/the-code/the-code-for-learners/learner-complaints/)



## Immigration - who can provide advice?

To provide New Zealand immigration advice, you must be a 'licensed immigration adviser' or 'exempt'.

Licensed immigration advisers have specialist expertise. They have met competency standards and follow a professional code of conduct.

It's important that an agent does not provide immigration advice to people they are dealing with unless they are licensed or exempt.

Immigration advice includes advising a person on what visa they qualify for, what pathway they could take to work or residence in New Zealand, how best to answer a question in an application form, or using knowledge of or personal experience in immigration matters to advise, assist, direct or represent a person in any other way.

An education agent is exempt only if:

- They are outside New Zealand and they advise on student visas only.

An education agent is not exempt if:

- They are in New Zealand, even if they only advise on student visas.
- They advise on work, visitor, residence, or any other immigration matters, in or outside New Zealand.

We understand that there will be times when a client may require immigration advice that an agent is not exempt to provide and there are three options available to the agent in this instance:

- They can become a licensed adviser. More information on how to become a licensed immigration adviser can be found on the Immigration Advisers Authority under the 'Become a Licensed Adviser tab'.
- They can engage an adviser who is licensed or exempt. View the online public register on the Immigration Advisers Authority under the 'Find an Adviser' tab.
- Advise the client that they can prepare their own application referring to information on the Immigration New Zealand website.

If an agent or client has any concerns about anyone giving immigration advice without a license, they should contact the Immigration Advisers Authority as soon as possible.





## Eligibility for health services

Most international students are not entitled to publicly funded health services while in New Zealand.

If students receive medical treatment during their studies, they may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the New Zealand Ministry of Health, and can be viewed at their website by searching 'eligibility for publicly funded health services'.

### Insurance

#### Accident Insurance

The Accident Compensation Corporation (ACC) provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but international students may still be liable for all other medical and related costs. Further information can be viewed on the website [www.acc.govt.nz](http://www.acc.govt.nz)

#### Medical and Travel Insurance

NMIT will automatically arrange insurance coverage for all students with Allianz - Studentsafe Medical and Travel Insurance. The New Zealand Ministry of Education, through The Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021, requires that all international students have medical and travel insurance for the duration of their programme of study in New Zealand.

Students can choose their own insurance company, but it must comply with minimum standards required by the Pastoral Code. If students arrange their own

insurance cover, they must supply their certificate of insurance and the schedule of cover, in English, to NMIT. Enrolment cannot be completed until this is provided.

### Is a student pregnant?

Some international students may arrive in New Zealand pregnant, or become pregnant while in New Zealand on a student visa.

International students are not eligible for publicly funded maternity health services, unless they are:

- the partner or child (under 18) of a New Zealand citizen or resident
- the partner or child (under 18) of an Australian citizen or permanent resident who has or is intending to stay in New Zealand for at least two years
- the partner or child (under 18) of a person who has a work visa valid for at least two years (for work visas that are granted offshore, the two-year period starts from the date of arrival in New Zealand)
- a NZ Aid programme student
- a child (under 18) of a NZ Aid programme student, or
- a Commonwealth Scholarship holder (partners and children are not eligible).

For more details please refer to the relevant page on Immigration New Zealand's website.

## The application and enrolment process

The NMIT international application process involves these steps:

### 1. Application form

Completed application forms can be emailed to [international@nmit.ac.nz](mailto:international@nmit.ac.nz) with all of the required documentation.

### 2. NMIT assessment

NMIT will assess all received and complete student applications within 24-48 hours.

Please ensure that all documents required for the student's application are enclosed – including a completed and signed application form.

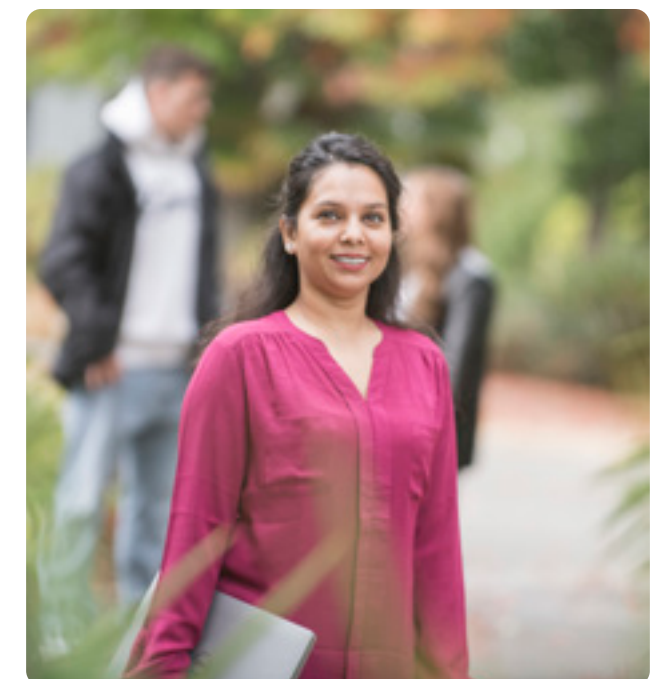
Please note that all required documentation must be originals or verified/certified copies. As an official agent of NMIT, you should verify original documents by officially stamping, signing and dating the copy.

If the application is successful, NMIT will email:

- Offer document that includes confirmation of acceptance Form, offer of place and notification of student fees
- International fees, charges and refund policy
- International student guide pre-arrival information
- Information on compulsory travel and medical insurance
- Pastoral Code

### 3. Accepting the offer

To formally accept the offer of place, students must check all of the boxes are complete, sign and return the Confirmation of Acceptance form and pay the fees outlined. Payment can be made by bank draft, telegraphic transfer or through FlyWire.







# Applications document check list

The application will be processed only when NMIT has received all the required documentation. Please use the check list below to ensure you have included certified copies of all documents.

Please ensure the student has completed all the required sections of the [application form](#) including:

- ☐ Their email address (in case we need to discuss their options with them and they will also be copied into the email when NMIT sends Offer and Receipt Documents to you).
- ☐ The emergency contact details of a family member (to comply with the Pastoral Code).
- ☐ The declaration signed by the student.

Have you included?

- ☐ A certified colour copy of their passport.
- ☐ Legible and certified colour copies of English translated academic records including academic transcripts for both secondary and tertiary study and a colour copy of their final award for their diploma or degree, and other qualifications (as applicable).
- ☐ Certified colour copy of an IELTS, TOEFL, PTE, OET Test Reports or other proof of English proficiency. Please give NMIT access to the TOEFL, Cambridge English or OET test reports via your login.
- ☐ CV and details of any work experience that shows employment history (positions held, main duties, dates).  
Statement of purpose (SOP), template here: [support.nmit.ac.nz/downloads/files/statement-of-purpose](https://support.nmit.ac.nz/downloads/files/statement-of-purpose)
- ☐ Reference, portfolio or any other additional information, if required for specific programme entry.
- ☐ Other supporting documentation relevant to the programme, please check this link: [support.nmit.ac.nz/guides/supporting-documents](https://support.nmit.ac.nz/guides/supporting-documents)

Please email application to [international@nmit.ac.nz](mailto:international@nmit.ac.nz). If you want the offer document to include living costs, please request this in the email.

Important points to note:

- All offer and receipt documents will include your agency details. If you request the student's home address details to go on the offer and receipt documents, your agency will not receive commission for the student.
- NMIT aims to provide your agency with an offer document within two working days. Delays are caused due to incomplete documentation or login details not being provided for TOEFL, Cambridge English or OET test reports. Each resubmission of documentation will go back in the queue and will be processed within the two working day period.
- Details on an offer document provided by NMIT must not be altered in any way. Any changes may result in an agency agreement being terminated.
- Please ensure your student arrives before the programme start date.



## Agent information

### NMIT agents' responsibilities

- 1.** Promote NMIT, advise NMIT on market conditions, interview and counsel prospective students and their families, provide accurate information to prospective students regarding NMIT programmes, regulations and fees and accommodation and living costs. Give advice to prospective students and parents to ensure they have a full understanding of documents and fees before committing to enrolment.
- 2.** Advise, evaluate and screen prospective students and collect and send to NMIT the necessary application forms, reports, academic and International English proficiency test reports, testimonials, financial guarantee letters and other documents requested by NMIT. (For further documentation required for specialised programmes, please refer to NMIT's most recent International Prospectus or the NMIT website: [nmit.ac.nz](https://nmit.ac.nz))
- 3.** Verify all documents necessary for a student's admission to NMIT as true.
- 4.** Return to NMIT the Confirmation of Acceptance form signed by the student before lodging the visa application with Immigration New Zealand.
- 5.** Collect tuition and any other fees from the student and send to NMIT by telegraphic transfer (TT) or Flywire (in \$NZ) within one week of the student gaining a student visa approval in principle and email a copy of the TT to [international@nmit.ac.nz](mailto:international@nmit.ac.nz) (For students who wish to pay NMIT directly, please advise them how to do this).
- 6.** Adhere to The Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021 and confirm that he/she has read and understood the Code. Go to the iStudent Complaints website to find out about the complaints process [studyclaims.org.nz](https://studyclaims.org.nz).
- 7.** Advise students about New Zealand teaching and learning styles, exams and assignments and NMIT's expectation of academic conduct and ensure students arrive prior to the programme start.
- 8.** Comply with all the statutes, ordinances, regulations, bylaws or other enactments (whether or not in place as at commencement of this agreement) of New Zealand.
- 9.** Consent to NMIT making contact with Immigration New Zealand (INZ) to release information on agent performance data, based on student visa application volumes.

### Agent performance and evaluation

As part of the evaluation process we may show an agent's contact details on the NMIT website. Please ensure your correct contact details are listed on our website. Updates can be sent to: [internationalagents@nmit.ac.nz](mailto:internationalagents@nmit.ac.nz)

### Change of agent

If NMIT receives a change of agent request for an application submitted by your agency, NMIT will give your agency two working days to contact the student to clarify representation.

NMIT will advise the new agent that NMIT has contacted the original agent to clarify representation and will provide the new agent NMIT's 'change of agent' form that the student must complete and sign. The new agent must email the completed NMIT 'change of agent' form to NMIT.

If NMIT does not receive a response from your agency within two working days, NMIT will allocate the new agent to the student once all the application documentation has been received.

Change of agent will not be permitted once the student has paid their fees.

### Methods of payment (tuition fees for students)

The offer document has full information on methods of payment. We ask agents to email NMIT with evidence that the fees have been paid (for example, copy of the telegraphic transfer - include the student ID as a reference). If you haven't returned the Confirmation of Acceptance form, please attach when requesting the receipt document. NMIT will email the receipt documents once the fees have been confirmed. This may take up to three working days for the bank to clear the funds.

### Applying for a New Zealand student visa

As an appointed agent of NMIT you are required to be familiar with Immigration New Zealand regulations and have ongoing communication with your Immigration New Zealand branch. You are expected to assist students with their visa process.

Please check the requirements and application process through the INZ website: [www.immigration.govt.nz](https://www.immigration.govt.nz)

Visas are issued and are valid to travel to New Zealand only. They are valid until the date specified and/or as long as the student's passport is current.

You need to include the offer documents and receipt documents when you are applying for a student visa to Immigration New Zealand on behalf of the student. Please ensure you allow enough time to complete this procedure.





## Working in New Zealand

The New Zealand Government may allow international students to work in New Zealand during their studies and after they've completed their qualification.

Eligible students will have their student visa annotated with the condition of part-time work of up to 20 hours per week. For more information on Students undertaking employment while in New Zealand, please refer to Section U7.15 Students undertaking employment of the INZ Operational Manual. This can be found on the Immigration New Zealand website by searching 'Operation Manual' and clicking on 'Immigration Instructions'.

- International students undertaking a programme of 12 months or more may apply to work full-time over NMIT's summer holiday period.
- Most graduates are eligible to apply for New Zealand permanent residency in their first two years of work in New Zealand and can make enquiries under the "Expression of Interest" scheme. More information can be found at the Immigration New Zealand website.
- Eligible students' partners may apply for a work permit, valid for the duration of their partner's study programme.

Full detail about staying in New Zealand after studying can be found at the NZ Study Work website by searching 'staying to work after study'.

For full information about the details of these policies and eligibility, please check the Immigration New Zealand website.

In New Zealand there are laws to protect all workers, and this includes international students. Find out more about the students' rights and responsibilities working in New Zealand at the NZ Study Work and the New Zealand Now website.

### Paying tax in New Zealand

Everyone who works in New Zealand must pay tax on what they earn. Therefore, it is essential that working students apply for an IRD (Inland Revenue Department) number. See the IRD website: [ird.govt.nz](http://ird.govt.nz) for more information.

## Student accommodation options

NMIT can help and advise students on a range of accommodation options. With more than 20 years' experience in welcoming overseas students, we understand how important it is to find the right accommodation to suit the individual person.

### Homestays

Families open their homes to students who wish to stay for months at a time and live as part of the community. Homestay is for students who want to be part of a family, interact, eat together and be involved in day to day family life. Students must be open to building new relationships and having a new family experience. NMIT is available to assist with any issues in transition and to ensure all parties are communicating and happy.

See [hostfamilies.co.nz](http://hostfamilies.co.nz).

### Nikau Apartments (Nelson campus only)

These apartments comprise 1, 2, 3 and 4-bedroom apartments in a comfortable and study-friendly environment. Apartments are furnished and have a bathroom and a fully equipped kitchen to cook your own food. Laundry facilities are shared. Students need to register early, several months before arrival, because there is limited availability. The apartments are on the Nelson campus close to city centre and restaurants. Costs range from NZ\$210 per week per person for a 4-bedroom apartment, to \$320 per week for a 1-bedroom unit. Costs are subject to change, see [nikauapartments.co.nz](http://nikauapartments.co.nz).

### Commercial accommodation

Rental apartment/house accommodation in Nelson and Marlborough is available for students but must be arranged directly via the providers' websites.

For accommodation enquiries in Nelson and Marlborough see [students.nmit.ac.nz/te-tautoko-akonga-student-support/accommodation/](http://students.nmit.ac.nz/te-tautoko-akonga-student-support/accommodation/)







# Travel to campuses

## Travel to NMIT campuses from New Zealand's main cities

Students travelling to Nelson/Marlborough will need to make domestic connections after their international arrival.

Travel time to NMIT campuses is set out on the facing page. Note, travel between the North Island and the South Island, involves a ferry trip of about 3.5 hours if travelling by road.

We suggest that students travel to Nelson or Marlborough by air rather than bus due to the long travel times.

[students.nmit.ac.nz/te-tautoko-akonga-student-support/international-support/arrivals-and-regional-transport/](https://students.nmit.ac.nz/te-tautoko-akonga-student-support/international-support/arrivals-and-regional-transport/)



# Location

## Travel times

By air (direct flights):

- Auckland - Nelson 1 hour 15 minutes
- Wellington - Nelson 35 minutes
- Auckland - Blenheim 1 hour 20 minutes
- Wellington - Blenheim 25 minutes
- Christchurch - Nelson 50 minutes
- Christchurch - Blenheim 50 minutes, by car/bus 4-6 hours

## By car/bus:

- Nelson - Blenheim 1 hour 30 minutes
- Nelson - Richmond 15 minutes
- Woodbourne - Blenheim 10 minutes
- Nelson - Christchurch 5 hours 30 minutes
- Auckland - Nelson approximately 13-19 hours, including 3.5 hour ferry trip
- Auckland - Blenheim including ferry trip approximately 12-17.5 hours,
- Wellington - Nelson approximately 6 hours, including ferry trip
- Wellington - Blenheim approximately 4 hours, including ferry trip







# Studying at NMIT

Students can find out more information on student life on the New Zealand Now website under the Study in New Zealand tab.

Adult students are expected to work independently and take responsibility for their learning with emphasis on overall individual development.

A student can expect to study on their own after class hours to meet the academic requirements. Individual or group assessments are a common feature with occasional written exams or quizzes depending on the study area. Students are expected to apply principles of learning and produce independent work rather than replicating classroom learning in writing.

## Learning methods may include:

- Tutor-led study using PowerPoint presentations, reference to course texts, library or online reading and discussion.
- Student-led and peer-assisted study (group work)
- Facilitator assistance in class and, after the class session, via e-mail.
- Field trips (a trip off campus to a business or operation)
- Blended learning (use of online resources combined with in class lectures)
- Scenario based learning
- Apply theory to practical situations in case studies

## Course assignments:

- Students are expected to complete all assignments.
- Details and submission dates are given in the class.

- Must be completed in independent learning hours
- Submitted on/off campus through the NMIT Moodle site
- Submission deadlines are critical. Late submissions will only be accepted with prior notice and certified evidence of reason for lateness. There is a penalty when assignments are late without tutors' extension granted.

## Student requirements:

- 100% attendance
- Submission of assignments on time and adequate passes.
- Immediate notification to NMIT of issues affecting study attendance

It is important for Agents to advise students how learning is different in New Zealand compared to other cultures' learning styles. If the student is aware of the learning standards, it can help to ease the culture shock of learning in a new environment.

## Holidays

More information on NMIT's key dates can be found on NMIT's website at [nmit.ac.nz/about/important-dates/](http://nmit.ac.nz/about/important-dates/)

## Overall assessment

Students must pass pre-requisite papers to proceed to the next level. If a student does not pass a paper, they may be required to sit and pay for the entire paper again. If this is a pre-requisite to further study this will need to be completed before they move up a level which may extend their stay at NMIT.

# Support Services

## The Learning Support team

Learning support advise on and assist students with their learning. The team offers one-to-one appointments as well as a range of seminars or small group training sessions. Their aim is to help students to become independent effective students, learning support can be contacted at [students.nmit.ac.nz/te-tautoko-akonga-student-support/learning/](http://students.nmit.ac.nz/te-tautoko-akonga-student-support/learning/)

The Learning Support team can help students with:

- Get started studying at NMIT
- Understand academic integrity
- Improve academic writing
- Use APA referencing
- Develop research skills
- Find library and database resources
- Improve literacy and numeracy skills
- Use English as a second language
- Learn digital and computer skills
- Understand assessments and assignments
- Use successful learning strategies

## Pastoral and Wellbeing support

The Wellbeing Support team assists students with non-academic matters/pastoral care, accommodation enquiries. They can be contacted at [wellbeing@nmit.ac.nz](mailto:wellbeing@nmit.ac.nz) and can help students with the following:

- Receive Careers Counselling
- Access health services and book appointments
- Manage stress, anxiousness, or worries
- Address pastoral care, mental health, and wellbeing needs
- Understand resubmit, reconsideration, and special assessment processes
- Manage budgets and finance
- Handle culture shock and homesickness
- Find your way in the Nelson, Tasman, Marlborough regions

## SANITI

SANITI is your independent student association and is a registered charity, owned by students. While having close ties with NMIT, we are completely independent, unbiased and confidential in our support. We play a crucial role in enhancing the overall student experience.

- Advocacy - if you are having any issues as part of your studies and need someone to stand alongside you
- Wellbeing - support with dealing with stress, mental health, personal issues, budgeting, and tenancy issues
- Representation – as a voice for students, we facilitate the programme representatives and have an elected student executive
- Support with job applications, interviews and finding employment
- General - enquiries, enrolment, withdrawal, and anything else - we will try our best to find the answers for you

SANIT run lots of free and fun events across all campuses, trips for international students and online competitions.

## The Information and Enrolment Centre

The Information and Enrolment Centre provides centralised processing of applications, enrolments, re-enrolments, withdrawals, transfers and refunds for students. The team can also assist with visa applications and medical or travel insurance. They can be contacted at [international@nmit.ac.nz](mailto:international@nmit.ac.nz).

## New Zealand's unique culture and history

Settling in a new country is easier if you know a little about its culture and lifestyle. Learn about New Zealand and Māori culture and traditions, and the lifestyle at the links below:

[naumainz.studywithnewzealand.govt.nz/discover-new-zealand/life-and-culture-in-nz](http://naumainz.studywithnewzealand.govt.nz/discover-new-zealand/life-and-culture-in-nz)

[naumainz.studywithnewzealand.govt.nz/discover-new-zealand/life-and-culture-in-nz/maori-culture](http://naumainz.studywithnewzealand.govt.nz/discover-new-zealand/life-and-culture-in-nz/maori-culture)



# About New Zealand



New Zealand is one of the most picturesque places on earth. A small island nation of just over 4.5 million people, New Zealand is made up of two major land masses (North Island and South Island) and a number of smaller islands including Stewart Island located in the southwestern Pacific Ocean. The two main islands are divided by a 22km stretch of water called the Cook Strait.

The country is made up of some of the world's most spectacular landscapes, from vast mountain ranges, steaming volcanoes to sweeping coastlines. It is a natural playground for thrill seekers and adventurers and those who simply want to visit for the culture and landscapes.

New Zealander's are affectionately known as "Kiwis". The name derives from the kiwi, a flightless bird native to New Zealand. It is also the national symbol. Kiwis are characterised as rugged, industrious problem solvers and people who innovate. Kiwis are friendly, helpful people who are generally honest and relaxed. They enjoy an outdoors lifestyle and are also great travelers with many exploring and making an impact on the world (sport, business, politics, etc).

(Source: New Zealand Tourism Guide [www.tourism.net.nz/new-zealand](http://www.tourism.net.nz/new-zealand))

For more information watch the New Zealand Story video at [www.nzstory.govt.nz](http://www.nzstory.govt.nz).



## Nelson region

Nelson is situated in Tasman Bay in the centre of New Zealand at the top of the South Island.

### Quick facts:

- Nelson is one of New Zealand's sunniest regions
- Population: 93,000+, with 52,000 living in Nelson City
- Nelson was established in 1841 and is New Zealand's second oldest city

### Economy

The regional economy is driven by growing, internationally significant industries. It comprises of food production and science (in aquaculture, seafood, horticulture and viticulture), transport and construction (aviation, engineering and maritime), tourism, along with a long established creative arts community and IT, retail and service sectors.

### Environment

The Nelson region is full of wide open spaces, with three national parks nearby – from the sandy beaches of Abel Tasman, to the bush hikes of Kahurangi and the alpine landscape of Nelson Lakes. As one of the world's top kayaking destinations, there's plenty of coastline to explore at weekends. In winter, Rainbow Ski Area has a range of runs, and the Buller River further south offers year round white water rafting.

Nelson campus – NMIT's main campus is located in Nelson's vibrant city centre. The city is renowned for its festivals, markets, and lifestyle. More than 5,000 students are at the Nelson campus. Find out more information at NMIT's website by searching 'Nelson Campus'.

- Nelson Campus Tour Video. Find NMITNZ on YouTube NZ and search 'campus tour'. [youtube.com/nmitnz](https://youtube.com/nmitnz)
- Search 'Campus Map' on the NMIT website for a specific map of the Nelson Campus

### More information

- Nelson City Council [nelson.govt.nz](http://nelson.govt.nz)
- Tasman District Council [tasman.govt.nz](http://tasman.govt.nz)
- Nelson Tasman Tourism [nelsontasman.nz](http://nelsontasman.nz)
- Nelson Weather [metservice.com/towns-cities/nelson](http://metservice.com/towns-cities/nelson)
- Regional Webcams



## Marlborough region

The Marlborough region on the eastern side of the top of the South Island embraces landscapes as diverse as the Marlborough Sounds; vineyard country famed for its award-winning Sauvignon Blanc; stunning high country and down the Pacific Coast to Kaikoura, home to whales, seals and dolphins.

The region's commercial hub is Blenheim, a town of 25,000 people which enjoys low unemployment and plenty of seasonal and part time work opportunities.



## Marlborough and Woodbourne Campuses

NMIT's Marlborough campus is located at the heart of the famous wine growing region and has thriving aviation, aquaculture and viticulture industries.

NMIT's Marlborough campus specialises in viticulture and programmes that support local industry. Search 'Marlborough campus' on the NMIT website for more information.

NMIT's Woodbourne Campus is situated on the Royal New Zealand Air Force Base (RNZAF), beside the main civilian airport and houses NMIT's Aircraft Maintenance and Engineering programmes. Search 'Aviation' on the NMIT website for more information.

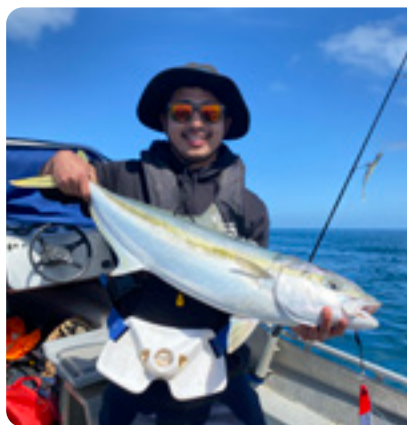
- Marlborough and Woodbourne Campus Tour Video. Find NMITNZ on YouTube NZ and search 'campus tour'.







## Student testimonials



"NMIT is a fantastic place to pursue your studies, with supportive tutors and exceptional industry connections that give you excellent employment prospects.

Furthermore, the community in Nelson is incredibly welcoming and diverse, featuring individuals from various nationalities and cultures."

**Hiroki Wada,**  
Postgraduate Diploma in Sustainable Aquaculture



"The tutors were really approachable, friendly and helpful." Padam is excited about his new role (in aircraft engineering) and says he would definitely recommend the NMIT course to "cousins and friends" back home. "This is the job I always wanted and I am happy with it. I also love the working environment here and my workmates."

**Padam Prashad Adhikari, Nepal, Certificate in Aeronautical Maintenance Engineering. Aircraft Fitter - Adhikari Pacific**

"The NMIT campus is located in New Zealand's main wine growing region. The second year internship during vintage allowed me to make my own wine, while getting course credit, great experience for future work and paid quite well. After I graduated from NMIT I had the opportunity to work in one of the biggest wineries in New Zealand."

**Nichkan Sayasith, Thailand,**  
Bachelor of Viticulture and Winemaking



"The approach to study at NMIT is way more practical than what I have seen in the past, you notice in the courses that there is a real link to industry. Most tutors have an industry background rather than just academic experience. The small campus at NMIT means that you often meet the people you are studying with, outside of the classroom. At the start of the semester, we did a team project, those teammates became friends when we started seeing each other outside of class."

**Peter Daebel, Germany, Master of Applied Management**





# Invoicing

## Commission payments

For commission payment on tuition fees, agents are requested to submit an invoice after students have fully paid for an enrolled programme. Please note that commissions don't apply to insurance premiums, student services levy, course related or administration costs.

You may be paid commission for fee payments received for the first and second years of students on multi-year programmes on receipt of a valid invoice. Note, commission isn't payable for students enrolled for the third year.

In exceptional circumstances, where student/s have an approved instalment option and have been authorised by NMIT to pay by instalments, agents will be paid for the first instalment once the student has paid their fees and then, likewise, be paid for subsequent instalments after submitting a valid invoice.

No commission is payable if the student has already submitted an application form independently of the agent to NMIT or if the student does not confirm on the international student application form that the agent represents the student. As an Agent you are liable for any bank fees on commission paid.

Prospective international students who gain New Zealand permanent residency after enrolling and establishing a study contract with NMIT are not be eligible for a refund for that study contract. If New Zealand permanent residency is gained, fees and charges applicable to domestic students will apply for any further study. No commission is payable for domestic tuition fees.

Invoices can be emailed to [internationalagents@nmit.ac.nz](mailto:internationalagents@nmit.ac.nz) once the student has started their programme.

All invoices submitted should follow the valid invoice template for non GST registered and GST registered businesses.

Email your NMIT representative or [internationalagents@nmit.ac.nz](mailto:internationalagents@nmit.ac.nz) for the invoice template.



# Useful web addresses and NMIT contacts

We recommend that you use the NMIT website as much as you can as all information is regularly updated. Other useful and recommended websites are also listed for your information:

• NMIT	<a href="http://nmit.ac.nz">nmit.ac.nz</a>
• NMIT Agents	<a href="http://agents.nmit.ac.nz">agents.nmit.ac.nz</a>
• NMIT FAQs	<a href="http://support.nmit.ac.nz">support.nmit.ac.nz</a>
• Nelson-Tasman Tourism	<a href="http://nelsonnz.com">nelsonnz.com</a>
• Marlborough Tourism	<a href="http://marlboroughnz.com">marlboroughnz.com</a>
• Education New Zealand	<a href="http://enz.govt.nz">enz.govt.nz</a>
• Immigration New Zealand	<a href="http://immigration.govt.nz">immigration.govt.nz</a>
• New Zealand Tourism	<a href="http://newzealand.com">newzealand.com</a>
• New Zealand Ministry of Education	<a href="http://education.govt.nz">education.govt.nz</a>

## NMIT email contacts

• Study applications & tuition fee receipt documents	<a href="mailto:international@nmit.ac.nz">international@nmit.ac.nz</a>
• Agent commission invoices	<a href="mailto:internationalagents@nmit.ac.nz">internationalagents@nmit.ac.nz</a>
• Commission payment queries	<a href="mailto:remittances@nmit.ac.nz">remittances@nmit.ac.nz</a>
• General enquires	<a href="mailto:internationaldevelopment@nmit.ac.nz">internationaldevelopment@nmit.ac.nz</a>





**nmit.ac.nz**

**internationaldevelopment@nmit.ac.nz**

**+64 3 546 9175**



**NMIT Nelson**

322 Hardy Street,  
Private Bag 19, Nelson 7040

**Ph** +64 3 546 9175

**NMIT Richmond**

390 Lower Queen Street,  
Richmond 7020

**Ph** +64 3 546 9175

**NMIT Marlborough**

85 Budge Street,  
PO Box 643, Blenheim 7240

**Ph** +64 3 578 0215

**NMIT Woodbourne**

Middle Renwick Road, State Highway 6,  
Blenheim 7201

**Ph** +64 3 578 0215